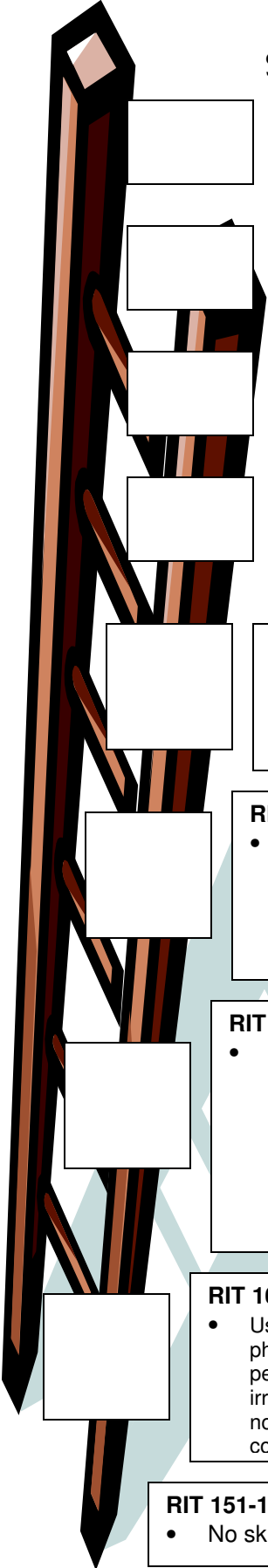


WRITING

ISAT Goal: Writing Process

Subskill: **Use Editing and Proofreading Processes**



RIT 231-240:

- Identify strong adverbs; Identify indefinite pronouns; Use metaphors for emphasis; Conjugate irregular verbs correctly

RIT 221-230:

- Use complex sentence order in paragraph; Use verb phrases; Use exaggerated figures of speech for emphasis

RIT 211-220:

- Use commas in a series of participial phrases; Use strong topic sentences with strong verbs; Use capitals in a letter closure; Use abbreviations in appropriate places

RIT 201-210:

- Use capitals in magazine, newspaper, essay and titles; Use commas in letter closure; Punctuate introductory dependant clauses; Capitalize inside addresses; Punctuate non-essential parenthetical phrases with commas

RIT 191-200:

- Capitalize royal titles, professional titles, and personal titles; Use similes for comparison; Identify suffixes; Use slang words for a direct purpose; Proof for spelling errors; Use commas between city and state; Edit sentence fragments; Use correct return address format; Capitalize government bodies; Use parallelism between subject and direct object; Use appositives

RIT 181-190:

- Capitalize first word of sentence; Use periods with abbreviations; Capitalize greetings and personal titles; Capitalize inside quotations; Use comparative phrases; Use commas for introductory words (i.e. well, no); Use commas between two main clauses; Use descriptive writing mode; Write business letters; Use commas in adverbial clauses; Identify subject from predicate; Use past participial phrases; Use correct compass points; Use compound personal pronouns; Use correct indentation; Use auxiliary verbs correctly; Capitalize literary titles

RIT 171-180:

- Capitalize names of countries; Spell 3-4 syllable words; Edit out off-topic sentences; Punctuate correctly; Use comparative words; Capitalize professional titles; Use interrogatives; Create strong sentence beginnings; Use verbs correctly (present perfect, future); Edit for subject-verb agreement; Use strong conclusions; Write directions; Use dashes correctly; Edit for pronoun-antecedent agreement; Proofread for tense agreement; Use commas in a series; Use apostrophes for possessives; Use quotation marks; Write personal letters; Use prepositional phrases; Use capitals with initials; Use capitals with titles; Use paragraphing strategies; Use independent clauses correctly; Avoid double negatives

RIT 161-170:

- Use imperatives; Use capitals at the beginning of the sentence; Use present participles; Use verb phrases; Categorize words; Write letters to a specific audience; Use capitals for title of names; Use periods; Use superlatives correctly; Use exclamations for emphasis; Use third person pronouns; Spell irregular verbs correctly; Align subjects and direct objects; Align subject-verb agreement; Use nominative case; Use capitals for holidays; Use rhyming words in poetry; Use apostrophes for contractions; Use future tense

RIT 151-160:

- No skills listed

RIT Below 150:

- No skills listed